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EASTERN ILLINOIS UNIVERSITY
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news

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FOR IMMEDIATE RELEASE:

EIU BUSINESS WORKSHOP TO ADDRESS LEGAL ISSUES

CHARLESTON, IL--Eastern Illinois University's Business Development Center will offer a two-session workshop entitled "How to Hire, Inspire or Fire...Legally" Oct. 25 and Nov. 1.

Both sessions will run from 6:30 to 9:30 p.m. in the Martinsville Room of Eastern's Student Union.

The workshop, which costs \$75, is designed for anyone who has responsibility for hiring, training, appraising and managing people.

Participants will be instructed on how to guard against lawsuits caused by verbal mistakes, how to avoid legal problems on application forms, how to make sure newspaper advertisements are legal, how to apply discipline without legal jeopardy, how to establish safe and legal workplaces and how to avoid the legal hazards in employee termination, lay-offs and cut-backs.

-more-

The workshop will also address potential workplace hazards such as AIDS and drug testing, sexual harassment and alcohol and drug abuse.

Attorney Richard Pyles will conduct the workshop. His experiences have led him through the pitfalls, pressures and opportunities surrounding both corporate and private-practice decision makers.

Enrollment is limited to 30, so early registration is encouraged. Further information may be obtained by contacting the Business Development Center at AC (217) 581-2913.